**Certified Public Accountants** 

### TOWN OF TRUMBULL, CONNECTICUT

FEDERAL AND STATE FINANCIAL AND COMPLIANCE REPORT FISCAL YEAR ENDED JUNE 30, 2005

#### FEDERAL AND STATE FINANCIAL AND COMPLIANCE REPORT

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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM, INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

To the Honorable First Selectman and Members of the Finance Committee Town of Trumbull, Connecticut

Compliance: We have audited the compliance of the Town of Trumbull, Connecticut with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended June 30, 2005. The Town of Trumbull, Connecticut's major federal program is identified in the summary of independent auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Town of Trumbull, Connecticut's management. Our responsibility is to express an opinion on the Town of Trumbull, Connecticut's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in "Government Auditing Standards," issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments, and Nonprofit Organizations". Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Trumbull, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Trumbull, Connecticut's compliance with those requirements.

In our opinion, the Town of Trumbull, Connecticut complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2005.

Internal Control Over Compliance: The management of the Town of Trumbull, Connecticut is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Trumbull, Connecticut's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted a certain matter involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the Town of Trumbull, Connecticut's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts, and grants. The reportable condition is described in the accompanying schedule of findings and questioned costs as item CF05-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable condition described above is not a material weakness.

Schedule of Expenditures of Federal Awards: We have audited the basic financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Trumbull, Connecticut as of and for the year ended June 30, 2005, and have issued our report thereon dated December 2, 2005. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Trumbull's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management and the Finance Committee of the Town of Trumbull, Connecticut and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

McGladrey of Pullen, LLP

New Haven, Connecticut December 2, 2005

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended June 30, 2005

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number	Pass-Through Entity's Identifiying Number	Federal Expenditures	
U.S. Department of Agriculture/				
Passed through the State of Connecticut				
Department of Education				
Food Distribution	10.550	N/A	\$ 75,292	
National School Lunch Program	10.555	520-922010001	126,236	
Total U.S. Department of Agriculture			201,528	
U.S. Department of Transportation				
Passed through the Connecticut Department				
of Transportation Federal Highway Safety	20.603	12062-DOT57116-20559	133,126	
U.S. Department of Education/ Passed through the State of Connecticut Department of Education	04.010	10000 90501070 00070	00.007	
Title I	84.010	12060-SDE64370-20679	88,087	
Title I	84.010	12060-SDE64370-20679	48,922 137,009	
Title VI - IDEA	84.027	12060-SDE64370-20977	250,319	
Title VI - IDEA	84.027	12060-SDE64370-20997	1,029,921	
			1,280,240	
Preschool Incentive Grant	84.173	12060-SDE64370-20983	30,952	
Preschool Incentive Grant	84.173	12060-SDE64370-20983	34,912	
			65,864	
Vocational Education - Perkins Act	84.048	12060-SDE64370-20742	38,343	
Title IV - Safe and Drug Free Schools Act	84.186	12060-SDE64370-20873	3,946	
Title IV - Safe and Drug Free Schools Act	84.186	12060-SDE64370-20873	16,165	
			20,111	

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued For the Year Ended June 30, 2005

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number	Pass-Through Entity's Identifiying Number	Federal Expenditures
U.S. Department of Education/			
Passed through the State of Connecticut			
Department of Education, Continued			
Title VI - Innovative Education Strategies	84.298	12060-SDE64370-20909	9,548
Title VI - Innovative Education Strategies	84.298	12060-SDE64370-20909	17,049
			26,597
Title II - Part D - Technology	84.318	12060-SDE64370-20826	2,973
Title II - Part D - Technology	84.318	12060-SDE64370-20826	1,015
			3,988
Title II - Part A - Teachers	84.367	12060-SDE64370-20858	74,066
Title II - Part A - Teachers	84.367	12060-SDE64370-20858	85,477
			159,543
Total U.S. Department of Education			1,731,695
U.S. Federal Emergency Management Agency Passed through the Connecticut Office of Emergency Management			
Emergency Management	83.503	12060-MIL36172-21092	19,168
U.S. Department of Justice			
COPS MORE	16.710	N/A	16,281
Total expenditures of federal awards			\$ 2,101,798

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### NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2005

#### **Notes to Schedule of Expenditures of Federal Awards**

#### **Expenditures:**

Expenditures are recorded on the modified accrual basis of accounting.

#### U.S.D.A. Contributions

The United States Department of Agriculture made available commodities for donations to schools. The amount of \$75,292 represents the market value of such commodities used during the period.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended June 30, 2005

#### I. SUMMARY OF INDEPENDENT AUDITOR'S RESULTS

<b>Financial Statements</b>						
Type of auditor's report issued: unqualified						
<ul> <li>Material weakness(es) identified?</li> </ul>		_Yes	X	No		
<ul> <li>Reportable condition(s) identified that are not considered to be material weaknesses?</li> </ul>		_Yes	X	None reported		
Noncompliance material to financial statements noted?		_Yes	X	No		
Federal Awards						
Internal control over major programs:						
• Material weakness(es) identified?		Yes	X	No		
<ul> <li>Reportable condition(s) identified that are not considered to be material weaknesses?</li> </ul>		Yes	X	None reported		
Type of auditor's report issued on compliance for major programs: unqualified						
• Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?	X	_Yes		No		
Identification of Major Programs						
CFDA Numbers	Name of Federal Program or Cluster					
84.027/84.173	Special Education Cluster					
Dollar threshold used to distinguish between type A and type B programs		\$300,	,000			
Auditee qualified as low-risk auditee?	X	_ Yes		No		

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Continued For the Year Ended June 30, 2005

## II. FINDINGS RELATING TO THE FINANCIAL STATEMENT AUDIT AS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### A. Reportable Conditions in Internal Control

None reported.

#### **B.** Compliance Findings

None reported.

#### III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

#### A. Internal Control

None reported

#### **B.** Compliance

### CF05-1. Federally Funded Special Education Grant Cluster - Cash Management

#### **Finding**

The Board of Education maintains excessive cash balances in the Special Education Grant Program at June 30, 2005.

#### Criteria

Recipients of advance funding must follow procedures to minimize the time elapsing between the transfer of funds to it by the grantor and their disbursements.

#### **Cause**

Management draws down excess funds due to past instances where funding was not received timely from its grantors.

#### **Effect**

Funds are unavailable to the grantee for other programs.

#### **Recommendation**

Drawdown requests should be kept to the immediate projected needs of the Board to avoid excess funds on hand.

#### TOWN OF TRUMBULL, CONNECTICUT SUMMARY OF PRIOR YEAR AUDIT FINDINGS For the Year Ended June 30, 2005

#### **CF04-01** Federally Funded Education Grant Programs - Cash Management

#### **Finding**

Our test work found excessive cash balances in federally funded grant programs at June 30, 2004:

#### **Corrective Action Plan**

The Board of Education did not correct this issue and therefore, the finding is repeated in the current year.

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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable First Selectman and Members of the Finance Committee Town of Trumbull, Connecticut

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Trumbull, Connecticut as of and for the year ended June 30, 2005 that collectively comprise the Town of Trumbull's basic financial statements, and have issued our report thereon dated December 2, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards," issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting: In planning and performing our audit, we considered the Town of Trumbull, Connecticut's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide an opinion on internal control over financial reporting. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We noted no matters involving the internal control over financial reporting and its operations that we consider to be material weaknesses.

Compliance and Other Matters: As part of obtaining reasonable assurance about whether the Town of Trumbull, Connecticut's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such

an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under "Government Auditing Standards."

We also noted another matter involving internal control over financial reporting, which is not deemed to be a reportable condition, that we have reported to the management of the Town of Trumbull, Connecticut in a separate letter dated December 2, 2005.

This report is intended solely for the information and use of management and the Finance Committee of the Town of Trumbull, Connecticut and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

McGladrey of Pullen, LLP

New Haven, Connecticut December 2, 2005

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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM, ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE STATE SINGLE AUDIT ACT AND ON THE SCHEDULE OF AWARDS/EXPENDITURES OF STATE FINANCIAL ASSISTANCE

To the Honorable First Selectman and Members of the Finance Committee Town of Trumbull, Connecticut

Compliance: We have audited the compliance of the Town of Trumbull, Connecticut with the types of compliance requirements described in the "Office of Policy and Management Compliance Supplement" that are applicable to each of its major state programs for the year ended June 30, 2005. The major state programs are identified in the summary of audit results section of the accompanying schedule of State Single Audit compliance findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major state programs is the responsibility of the Town of Trumbull, Connecticut's management. Our responsibility is to express an opinion on compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Trumbull, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Trumbull, Connecticut's compliance with those requirements.

In our opinion, the Town of Trumbull, Connecticut complied, in all material respects, with the requirements referred to above that are applicable to each of its major state programs for the year ended June 30, 2005.

Internal Control Over Compliance: The management of the Town of Trumbull, Connecticut is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to state programs. In planning and performing our audit, we considered the internal control over compliance with requirements that could have a direct and material effect on a major state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance to test and report on internal control over compliance in accordance with the State Single Audit Act.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major state program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

Schedule of Awards/Expenditures of State Financial Assistance: We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Trumbull, Connecticut as of and for the year ended June 30, 2005, and have issued our report thereon dated December 2, 2005. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Trumbull's basic financial statements. The accompanying schedule of awards/expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the management and the Finance Committee of the Town of Trumbull, Connecticut, the Office of Policy and Management, and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

McHadrey of Pullen, LLP

New Haven, Connecticut December 2, 2005

### SCHEDULE OF AWARDS/EXPENDITURES OF STATE FINANCIAL ASSISTANCE For the Year Ended June $30,\,2005$

State Grantor/Pass-Through Grantor/Program Title	State Grant Program Identification Number	State Awards/ Expenditures
State Department of Education:		
Adult Education	11000-SDE64370-17030	\$ 28,635
Omnibus Grants State Supported Schools	11000-SDE64370-16072	17,726
Non-Public Health Services	11000-SDE64370-17034	74,002
Youth Services Bureaus	11000-SDE64000-17052	25,189
Child Nutrition	12060-SDE64370-20518	19,751
Interdistrict Coop-Magnet School Transport	11000-SDE64370-17045	19,560
Open Choice Program	11000-SDE64370-17053	63,654
Vocational Agriculture	11000-SDE64370-17017	87,265
Technology Infrastructure	11000-SDE64370-40312	38,695
		374,477
Education and Services for the Blind:		
Education of Handicapped Blind Children	11000-ESB65020-12060	28,521
State Office of Policy and Management:		
Property Tax Relief for Elderly Homeowners - Freeze Program	11000-OPM20600-17021	7,000
Property Tax Relief for Eldery Homeowners	11000-OPM20600-17018	255,219
Property Tax Relief for Veterans	11000-OPM20600-17024	38,171
Mashantucket Pequot Fund	11000-OPM20600-16053	75,092
Property Tax Relief for Manufacturing Machinery and Equipment	11000-OPM20600-17031	186,220
Local Capital Improvement Program	12050-OPM20600-40254	422,503
Law Enforcement Block Grant	12060-OPM20350-21468	4,000
CATS Arts Grant	11000-OPM20100-35313	8,000
Emergency Management Grant	11000-EHS99660-21881	10,303
Reimbursement Property Tax Disability Exemption	11000-OPM20600-17011	1,654
		1,008,162
State Department of Revenue Services:		
Bingo	34003-DSR18309-42350	23
State Department of Transportation:		
Town Aid Road	12001-DOT37131-17036	158,538
State Department of Economic and Community Development:		
Payment in Lieu of Taxes (PILOT)	11000-OSC15910-17004	88,774
		(C. 1:

### SCHEDULE OF AWARDS/EXPENDITURES OF STATE FINANCIAL ASSISTANCE, Continued For the Year Ended June 30,2005

State Grantor/Pass-Through	State Grant Program Identification	State Awards/
Grantor/Program Title	Number	Expenditures
State Comptroller:		
Boat Grant	12027-OSC15910-40211	25,031
State Library:		
Connecticard Payments	11000-CSL66051-17010	4,194
Historic Documents Preservation	12060-CSL66904-35150	12,000
Basic Cultural Resource Grant	12060-CAT45221-17067	2,400
		18,594
State Department of Environmental Protection:		
Environmental Quality	13019-DEP43111-40202	300
State Department of Public Safety:		
Drug Asset Forfeiture	12060-DPS32155-35142	1,508
TOTAL STATE FINANCIAL ASSISTANCE BEFORE		
EXEMPT PROGRAMS		1,703,928
EXEMPT PROGRAMS		
Education Cost Sharing	11000-SDE64370-17041	2,232,006
Transportation of School Children (Public)	11000-SDE64370-17027	116,247
Transportation of School Children (Non-Public)	11000-SDE64370-17049	16,116
Magnet School Transportation	11000-SDE64370-17057	60,000
Excess Cost - Student Based	11000-SDE64370-17047	718,570
School Construction Projects - Principal	13010-SDE64370-40901	1,465,800
School Construction Projects - Interest	13010-SDE64370-40896	373,335
Total Exempt Programs		4,982,074
TOTAL STATE FINANCIAL ASSISTANCE		\$ 6,686,002

### NOTE TO SCHEDULE OF AWARDS/EXPENDITURES OF STATE FINANCIAL ASSISTANCE For the Year Ended June 30, 2005

Various departments and agencies of the State of Connecticut have provided financial assistance to the Town of Trumbull, Connecticut through grants and other authorizations in accordance with the General Statutes of the State of Connecticut.

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Trumbull, Connecticut conform to accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of the more significant policies relating to the aforementioned grant programs.

#### Basis of Accounting

The Town of Trumbull, Connecticut's basic financial statements are prepared on the modified accrual basis of accounting.

The Schedule of Awards/Expenditures of State Financial Assistance, contained in this report, is also prepared on the modified accrual basis of accounting and on regulations established by the State of Connecticut Office of Policy and Management. In accordance with these regulations (Section 4-236-5), certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected as awards in the awards/expenditures column of the Schedule of Awards/Expenditures of State Financial Assistance.

As a result, certain classifications of revenues and expenditures under accounting principles generally accepted in the United States of America differ from classifications utilized for the Schedule of Awards/Expenditures of State Financial Assistance.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended June 30, 2005

#### I. SUMMARY OF AUDIT RESULTS

#### **Financial Statements**

Type of auditor's report issued: unqualified.

Internal control over financial reporting:

•	Material weakness(es) identified?	 Yes	X	_No
•	Reportable condition(s) identified that are not considered to be material weaknesses?	Yes	X	None reported
•	Noncompliance material to financial statements noted?	Yes	X	No
State	Financial Assistance			
Intern	al control over major programs:			
•	Material weakness(es) identified?	 Yes	X	_No
•	Reportable condition(s) identified that are not considered to be material weaknesses?	Yes	X	None reported

Type of auditor's report issued on compliance for major programs: unqualified.

- Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?

  Yes X No
- The following schedule reflects the major programs included in the state compliance audit:

State Program	State Grant Program Identification Number		State Awards/ Expenditures	
Property Tax Relief for Elderly Homeowners Local Capital Improvement PILOT Manufacturing Machinery and Equipment Town Aid Road	11000-OPM20600-17018 12050-OPM20600-40254 11000-OPM20600-17031 12001-DOT37131-17036	\$	255,219 422,503 186,220 158,538	

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Continued For the Year Ended June 30, 2005

### II. SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS REQUIRED UNDER GOVERNMENT AUDITING STANDARDS

- We issued reports, dated December 2, 2005, on compliance and on internal control over financial reporting based on an audit of the basic financial statements performed in accordance with the standards applicable to financial audits contained in "Government Auditing Standards."
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting indicated a certain matter that we consider to be a reportable condition. The reportable condition is described in the accompanying federal schedule of findings and questioned costs.

### III. FINDINGS AND QUESTIONED COSTS FOR STATE FINANCIAL ASSISTANCE

#### A. Internal Control

None reported.

#### B. Compliance

None reported.